



International Project Manager

Principle function: The International Project Manager works closely with the International Aid Director to give on-the-ground oversight of IDES Projects. This individual will provide leadership and logistics as they work closely with IDES Partners to meet physical and spiritual needs all around the world.

Responsible to: International Aid Director

Location: Remote/Global

Job Type: Salary (support-based)

Updated: December 2022

Responsibilities:

1. Provide Strategic Leadership on IDES International projects:

- In coordination with IAD, travel internationally to provide broad oversight for all operational aspects in support of ongoing initiatives and partnerships
- Coordinate - Supplies/Logistics
- Develop security plans for partners and teams
- Helps identify new team members who align with the International Aid Office mission and values
- Manage key personnel on active sites in coordination with our partners

2. Engage with strategic partners, volunteers, and advisors:

- Manage IDES Projects (aid initiatives)
 - Initiate new projects in coordination with IAD
 - Come up with real/innovative solutions for projects, education, and engagement
 - Ensure best practices and compliance of international initiatives
 - Perceive and respond to needs as they arise in the field
- Train people on behalf of IDES
 - Internationally (CHE, Leadership, etc.)
 - Domestically- train volunteers to deploy with IDES
- Lead volunteers, stakeholders, and consultants from US and other countries when necessary
- Respond to the physical and spiritual needs of IDES Partners

3. Communication/Networking:

- Network/create partnerships with other organizations that can enhance IDES response efforts
- Compile and log reports for International Aid Office
 - Images
 - Video
 - Profiles
 - Impact data
- Act as IDES' Representative to local authorities, government officials, other NGOs, partner agencies, donors, and churches
- Strategically engage with potential donors to increase support and awareness of IDES' international initiatives

4. Any other duties needed to help drive IDES' Vision, fulfill IDES' Mission, and operate by IDES' Values

- Above all else, as IDES employees strive to be effective witnesses for Christ, it is important that your personal relationship with Jesus Christ be a priority.

Qualifications:

- Minimum of 5 years International Missions experience
- Humanitarian aid experience preferred
- Spiritual maturity; ability to lead direct reports in their growing relationship with Jesus Christ
- Management and leadership experience
- Strong organizational, supervisory, time management, and problem-solving skills
- Ability to delegate tasks of
 - Outreach
 - Aid
- Ability to be flexible, patient, and adaptable through times of disaster
- Experience managing budgets and ministry funds
- Strong interpersonal and cross-cultural communication skills, both written and verbal
- Ability to communicate and interact well with people of different ethnic, linguistic, cultural, and socio-economic background
- Ability to travel internationally and work remotely for weeks or months at a time
- Must have ability to raise personal ongoing financial support

*To apply please provide resume and application to hr@ides.org.